

*Smart, Creative and Entrepreneurial*



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# PARAGRAPH WRITING

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14<sup>th</sup> Meeting

## Proofreading



# LEARNING OBJECTIVES

- After completing this course, students are expected to be able to proofread any kinds of text

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- Correction exercises are valuable because they allow students to learn to proofread and edit.
- This skill inevitably carries over into students' own work, allowing them to be better writers.
- What's more, correction worksheets give students more practice identifying common grammar, spelling, and punctuation errors.
- They are tested on their knowledge of punctuation, spelling, syntax, symmetry, vocabulary, and verb tense usage.

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# Students choose the best way to correct errors highlighted in the given paragraph in pair!

## Intermediate Paragraph Correction 1

*Directions:* Read the passage below. Then answer questions about errors in the passage.

1) Well, its another rainy day. I wonder what 2) I will do? First, I think I'll take a walk around the 3) neyborhood to stretch my legs. 4) Second I'll cook a big breakfast 5) with toast fruit eggs and bacon. After that, I might mow my 6) lawn; it's getting pretty long. I'm not sure what I'll do after that. I guess I should go see my mother. I think she wants me to go grocery shopping with her. I have no idea why she can't just go by 7) her self. Or, better still, she could ask my dad to go with her! I doubt he will want to go with her though. He 8) doesn't like going to the grocery store as much as I do!

*Directions: Read the passage below. Then answer questions about errors in the passage.*

Jaime 1) been applying for full-time jobs for several months. 2) The last week he received a call from the Human Resources director at a computer software 3) company the HR director asked Jaime 4) could he fly to Chicago for a job interview. The company offered to pay for Jaime's plane ticket to Chicago, so that he will not have to pay for it himself. Jamie agreed to come for the interview.

Since then, Jaime has been busy collecting 5) informaton about the company. He also went shopping for a new 6) suite. Jaime and his wife have been rehearsing answers to possible interview questions, so that Jaime will be 7) good and ready his best. Jaime is nervous about the interview, but 8) his looking forward to working at a new place.

*Directions:* Read the passage below. Then answer questions about errors in the passage.

I've had a terrible cold 1) about several days. I've been blowing my nose, sneezing, and coughing. 2) I'm been eating chicken soup and drinking orange juice for a couple days. I've been taking aspirin and 3) coffe sirrup since the weekend. I've been at home watching TV 4) for Monday. I've talked 5) my mother on the phone every day of the 6) week, I've watched every bad movie that came on the TV. I wonder 7) I'll well again. I wonder when I can go back to work. I'm 8) tired of the cough, sneezing, and complaining!

## Intermediate Paragraph Correction 4

*Directions:* Read the passage below. Then answer questions about errors in the passage.

When I turned the doorknob, 1) it open easy. I was immediately 2) spicious; the door 3) should of been locked on a weekend at midnight. I 4) was carefully push the door open. It was pitch black inside. I couldn't even see my own hand on the doorknob. I heard a low growl and felt something 5) brushed past me. What was it? A tiger...a lion...a wild beast? "There he is 6) said Mr. O'Malley, owner of the building. "Come on, Butchy," he called to the dog. "Time to go home." Mr. O'Malley looked at me for a moment. Then he 7) said "I know, I know. I shouldn't 8) had left the door open. I came back to lock it — and to find Butchy."

*Directions:* Read the passage below. Then answer questions about errors in the passage.

My fourth-grade son built an end table for me 1) last week. He surprised me with it. I think it was very sweet of him to build it for me. It is the most elegant little table 2) I had ever own. I moved 3) one of my other table out of the living room and replaced it with 4) new one. My daughter commented that it didn't match the 5) furnechure in the living room, but it looked fine 6) for me. My neighbor mentioned that one of the legs of the table was a little bit shorter than the other legs, but it looked great to me. My sister remarked that there was a nail sticking out of the side of the 7) table because it looked okay to 8) me I know the table has some imperfections, but my fourth-grade son built it, and it looks perfect to me.



*Directions: Read the passage below. Then answer questions about errors in the passage.*

The 1) hole department meets every Thursday afternoon for two hours. 2) There is twelve people in our department. All the people in our department 3) hard workers. Everyone comes in early and 4) leaves late. We are all overworked. Nobody ever complains about the amount of work 5) there is do. But nobody works 6) hard good enough to please Constance. That's our boss. 7) Anybody has ever seen her smile. Nobody has ever heard her say anything 8) complimentary to anyone. When Constance enters the room, everybody stops talking.

*Directions:* Read the passage below. Then answer questions about errors in the passage.

My 1) brother in law is an actuary for an insurance company. He works with statistics every day. He is extremely organized. He takes the same items to work every 2) morning a lunch bag, a thermos 3) with coffee, and his briefcase. His lunch bag always contains the same things: 4) an apple raspberry yogurt and a tuna salad sandwich. He always 5) carrys the same items in his briefcase: his insurance documents, an extra tie, and an extra pair of socks. He takes the same route to work every day: down First Avenue to the Interstate, Exit 246 to Dodge Rd., and right on Dodge Rd. to the insurance company. 6) At work, he follows the same routine every day. After work, he always forgets 7) where he park his car. 8) I guess it helps to be very organized when you are so forgetful!

*Directions:* Read the passage below. Then answer questions about errors in the passage.

1) My sister-in-law Darlene is running for office 2) in our county. She wants a seat on the County Board of Supervisors. There will be two seats open, and I think she has a good 3) chanse of being elected. The board regulates 4) salarys of county employees, makes some zoning decisions, and cooperates with other local governments. It is considered a part-time job, but the 5) supervisors always busy. People call them every time 6) theres a problem. I didn't really know why she wanted the job, so I asked her. 7) "Darlene, I said, "Why do you want this job? 8) It a lot of work!"

"I want to make a positive contribution to our county," she replied.

*Directions: Read the passage below. Then answer questions about errors in the passage.*

It was the day of the big 1) game: and 2) everyone is taking treats to school. My daughter wanted to take a low-sodium treat for students in her Life Skills class. So, we decided to make banana bread. Although my 3) receipe contains nuts, we decided to leave them out. Some students in my daughter's class are allergic to nuts, and she wanted everybody to be able to 4) injoy her treat. We made three kinds of banana 5) bread one with nuts, one with raisins, and one that was plain. The banana bread 6) were a big hit! Someone brought apple butter, so the 7) students eaten banana bread with apple butter. My daughter was happy that weekend for two reasons: the banana bread was good, and her 8) team school won the game!



○ **THANK YOU!**

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